

Full Forward Plan for All Committees (as at 18 November 2024)

Purpose:

This report provides a summary of items of business due at upcoming meetings.

Recommendation:

1. That Members note the contents of this report

Date	Title	Lead Officer	Purpose of the report	Date First Published
CORPORATE POLICY & RESOURCES				
12 DECEMBER 2024				
12 Dec 2024	Council Debts for Write Off 2024/25	Alison McCulloch, Revenues Manager	All council debts over £2,500 for write off by committee 2024/25	22 July 2024
12 Dec 2024	Scampton update	Sally Grindrod-Smith, Director Planning, Regeneration & Communities	To receive an update on the latest matters relating to the former RAF Scampton and approve the submission of an expression of interest into the 'ePIMs' process.	
12 Dec 2024	Commercial Strategy	Emma Foy, Director of Corporate Services and Section 151	Commercial Strategy	
12 Dec 2024	Review of Cultural Events 2024	Cara Markham, Commercial Development Manager	Reflection on the delivery of the legacy events, outreach, themed markets and community work	
12 Dec 2024	Response to Motion - Increased Street Sweeping Capacity	Robert Gilliot, Operational Services Manager	To respond to the motion submitted to Council . Setting out options of increasing street sweeping capability	
12 Dec 2024	Wellbeing Lincs Service	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	Details of the new contract to deliver the service and West Lindsey role in the new service	
9 JANUARY 2025				

9 Jan 2025	Trinity Arts Northern Boundary Wall	Luke Matthews, Building Maintenance Technician	Following the previous option paper which was presented to Corporate Policy & Resources Committee on 18th July 2024 where it was resolved that: a) Officers commence the procurement for the repair northern boundary wall at the Trinity Arts Centre as per the granted Planning and Listed Building Consent number 145568; and b) Officers bring back a report to Corporate Policy and Resources Committee to approve the funding and increase the capital programme. This paper requests the committee's approval for the allocation of funds necessary to initiate construction in accordance with the granted listed building and planning consent, following the completion of the tendering process.	23 August 2024
9 Jan 2025	2025/26 Measure and Target Setting for Progress and Delivery	Claire Bailey, Change, Projects and Performance Officer, Darren Mellors, Performance & Programme Manager	2025/26 Measure and Target Setting for Progress and Delivery	22 July 2024
9 Jan 2025	Update on Local Government Settlement	Emma Foy, Director of Corporate Services and Section 151	Update on Local Government Settlement	
9 Jan 2025	Review of Earmarked Reserves	Sue Leversedge, Business Support Team Leader	To receive the annual review of earmarked reserves in advance of the formal Section 25 report (Section 151 Review of Robustness of Reserves) being brought to Council March 2025.	
9 Jan 2025	Options Report: Recruitment	Emma Foy, Director of	To consider options available to the	

13 FEBRUARY 2025

13 Feb 2025	Corporate Policy and Resources Committee Draft Budget 2025/2026 and estimates to 2029/2030.	Sue Leversedge, Business Support Team Leader	The report sets out the draft Revenue Budget 2025/2026 including that of this Committee and those recommended by the Prosperous Communities Committee for the period 2025/2026. It also includes estimates to 2029/2030 to be included in the Medium Term Financial Plan	22 July 2024
13 Feb 2025	Budget and Treasury Monitoring - Quarter 3 2024/2025	Sue Leversedge, Business Support Team Leader	This report sets out the revenue, capital and treasury management activity from 1st April 2024 to 31st December 2024.	22 July 2024
13 Feb 2025	Review of Civic Transport	Katie Storr, Democratic Services & Elections Team Manager	To consider options for the future of Civic Transport	
13 Feb 2025	Review of the Whistleblowing Policy	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To present the updated Whistleblowing Policy	

13 MARCH 2025**10 APRIL 2025****COUNCIL****27 JANUARY 2025**

27 Jan 2025	Local Council Tax Support Scheme 2025/26	Angela Matthews, Benefits Manager, Alison McCulloch, Revenues Manager	To determine new council tax support scheme for 2025/26	22 July 2024
27 Jan 2025	Mid-Year Treasury Update 2024/25	Peter Davy, Financial	This report provides the Mid-Year	

Services Manager
(Deputy Section 151
Officer)

update for
Treasury Management Indicators in
accordance
with the Local Government Act 2003

27 Jan 2025 Collection Fund - Council Tax Surplus 2024-25
& Council Tax Base 2025-26

Peter Davy, Financial
Services Manager
(Deputy Section 151
Officer)

The report sets out the declaration of
the
estimated surplus on the Council's
Collection
Fund relating to Council Tax at the end
of March
2025 and how it is shared amongst the
constituent precepting bodies.

It also sets out the Council tax base
calculation for 2025/26. The tax base is
a key component in
calculating both the budget requirement
and the
council tax charge

27 Jan 2025 Outcome of the Legal Health Check of the
Constitution and Arising Recommendations
27 Jan 2025

Lisa Langdon, Assistant
Director People and
Democratic (Monitoring
Officer)

To receive the outcome of the legal
health check of the Constitution and
arising recommendations

27 Jan 2025 Recommendation from the Independent
Remuneration Panel - Members Allowance
Scheme 2025/26

Lisa Langdon, Assistant
Director People and
Democratic (Monitoring
Officer)

To present the recommendations from
the Independent Panel regarding
allowances to be payable to Members
in with effect from 1 April 2025

3 MARCH 2025

7 APRIL 2025

GOVERNANCE & AUDIT

26 NOVEMBER 2024

26 Nov 2024 Q2 Strategic Risk Report

Katy Allen, Corporate
Governance Officer

Quarter two reporting of the Strategic

22 July 2024

Risk Register

26 Nov 2024	Update on Fraud Risk Assessment and Counter Fraud and Anti-Bribery Work Plan	Emma Foy, Director of Corporate Services and Section 151	to provide an up to date position on recommendations arising from the Fraud Risk Assessment and to present the counter-fraud and anti-bribery work plan
26 Nov 2024	Procurement Exceptions	Emma Foy, Director of Corporate Services and Section 151	To present a summary of procurement exceptions for the year to date
26 Nov 2024	Procurement Update	Emma Foy, Director of Corporate Services and Section 151	To provide an update on the Procurement Act and implementation of previous recommendations
26 Nov 2024	Internal Audit Progress Report - Quarter 3 2023/24	Emma Foy, Director of Corporate Services and Section 151	To provide progress update Q3
21 JANUARY 2025			
21 Jan 2025	Risk Management Strategy	Emma Foy, Director of Corporate Services and Section 151	To present the Risk Management Strategy
21 Jan 2025	ISA260 Audit Opinion	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present the ISA260
21 Jan 2025	Audited Statement of Accounts 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present the Audited Statement of Accounts for 2023/24
21 Jan 2025	External Auditor's Annual Report 2023/24	Emma Foy, Director of Corporate Services and Section 151	To present the External Auditor's Annual Report for 2023/24

21 Jan 2025	Contract Management and Financial Procedure Rules	Emma Foy, Director of Corporate Services and Section 151	To update on the contract management and financial procedure rules	
21 Jan 2025	Review of Local Code of Corporate Governance	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To review the local code of corporate governance	
21 Jan 2025	Q3 Strategic Risk Report	Katy Allen, Corporate Governance Officer	Quarter three reporting of the Strategic Risk Register	22 July 2024
21 Jan 2025	Draft Treasury Management	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	To present the draft Treasury Management report	
21 Jan 2025	Review of Whistleblowing Activity	Lisa Langdon, Assistant Director People and Democratic (Monitoring Officer)	To present the summary of whistleblowing activity 2023/24	
21 Jan 2025	Annual Governance Statement Update	Emma Foy, Director of Corporate Services and Section 151	to receive an update following the approval of the Annual Governance Statement in September	
21 Jan 2025	Project and Programme Management Audit Findings	Darren Mellors, Performance & Programme Manager	Findings from the Project and Programme Management Audit undertaken by RSMUK.	
11 MARCH 2025				
11 Mar 2025	External Audit Strategy Memorandum	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	External Audit Strategy Memorandum	
11 Mar 2025	Accounts Closedown 2023/24	Peter Davy, Financial Services Manager (Deputy Section 151 Officer)	Accounts Closedown 2023/24	

11 Mar 2025	Combined Assurance	Emma Foy, Director of Corporate Services and Section 151	Combined Assurance	
11 Mar 2025	Internal Audit Draft Annual Plan	Emma Foy, Director of Corporate Services and Section 151	Internal Audit Draft Annual Plan	
22 APRIL 2025				
22 Apr 2025	Internal Audit Progress Report	Emma Foy, Director of Corporate Services and Section 151	Internal Audit Progress Report	
22 Apr 2025	Year End Review of Strategic Risks	Emma Foy, Director of Corporate Services and Section 151	Year End Review of Strategic Risks	
JOINT STAFF CONSULTATIVE COMMITTEE				
LICENSING				
OVERVIEW & SCRUTINY				
PROSPEROUS COMMUNITIES				
3 DECEMBER 2024				
3 Dec 2024	Voluntary & Community Sector Funding	Grant White, Communities Manager	To update on the voluntary & community sector funding review and present recommendations on future funding awards.	22 July 2024
3 Dec 2024	Wellbeing Lincs Service	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	Details of the new contract to deliver the service and West Lindsey role in the new service	
28 JANUARY 2025				
28 Jan 2025	Prosperous Communities Committee Draft Budget 2025/2026 and estimates to 2029/2030.	Sue Leversedge, Business Support Team Leader	The report sets out details of the Committee's draft revenue budget for the period of 2025/2026 and estimates to 2029/2030.	22 July 2024

28 Jan 2025	West Lindsey Housing Register & Nomination Policy	Sarah Elvin, Homes, Health & Wellbeing Team Managerr	Paper to adopt an updated policy for the Housing Register and nominations into Registered Provider properties
28 Jan 2025	Lincolnshire Wolds National Landscape Funding	Grant White, Communities Manager	To present a new Memorandum of Agreement for the Lincolnshire Wolds National Landscape including funding commitment matching DEFRA and other Local Authority contributions.

18 MARCH 2025

29 APRIL 2025

REGULATORY

5 Dec 2024	Food, Health and Safety Work Plan - Mid Year Update	Andy Gray, Housing & Environmental Enforcement Manager	An update on the current position relating to statutory food inspections.	22 July 2024
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